

BIO 2320 - HUMAN ANATOMY & PHYSIOLOGY II
Fall 2009

Instructor: Dr. J. S. Simpson
Phone: (303) 556-3239; 556-3213
Office Hours: M, W 11:15-1:00, T 11:15-12:45
By Appt. M, W 3:50-4:30, T 12:45-4:00, F 11:50-12:15
Email: simpsonj@mscd.edu
REQUIRED TEXT: Anatomy and Physiology, Current Ed., Seeley, Stephens and Tate

Lecture: 10:00-11:15 M,W, SI 212
Lab# 51064; 1:00-3:50 pm, M SI 211
Lab# 51065; 1:00-3:50 pm, W SI 211

TENTATIVE LECTURE AND LECTURE EXAM SCHEDULE:

Aug. 17	Anatomical Terminology, Autonomic Nervous System Review	Chapt. 1,16
Aug. 19	Endocrine System	Chapt. 17
Aug. 24	Endocrine System	Chapt. 17,18
Aug. 26	Endocrine and Cardiovascular System	Chapt. 18,19
Aug. 31	Blood	Chapt. 19
Sept. 2	Blood	Chapt. 19
Sept. 7	Labor Day - No classes	-----
Sept. 9	Exam I	Chapt. 20
Sept. 14	Cardiovascular System/ Heart	Chapt. 20
Sept. 16	Heart	Chapt. 20
Sept. 21	Heart	Chapt. 20
Sept. 23	Heart	Chapt. 21
Sept. 28	Cardiovascular System/ Vessels	Chapt. 21
Sept. 30	Vessels	Chapt. 22
Oct. 5	Vessels & Lymphatics	Chapt. 22
Oct. 7	Lymphatics	-----
Oct. 12	Exam II	Chapt. 23
Oct. 14	Respiratory System	Chapt. 23
Oct. 19	Respiratory System	Chapt. 23
Oct. 21	Respiratory System	Chapt. 24
Oct. 26	Digestive System	Chapt. 24
Oct. 28	Digestive System	Chapt. 24
Nov. 2	Digestive System	-----
Nov. 4	Exam III	Chapt. 26
Nov. 9	Urinary System	Chapt. 26
Nov. 11	Urinary System	Chapt. 26
Nov. 16	Urinary System	Chapt. 28
Nov. 18	Reproductive System	Chapt. 28
Nov. 23	Fall Break	Chapt. 28
Nov. 25	Fall Break	-----
Nov. 30	Reproductive System	Chapt. 29
Dec. 2	Development	

Dec. 7/9 **Tentative Final Exam Date**

N.C. Policy: The assignment of the NC grade is done by Admissions and Records. It is entirely the student's responsibility to obtain the form, get the instructor's signature, and turn in the completed form to Admissions and Records before the deadline. If you simply disappear from class without going through the proper drop procedures, you will receive an automatic F. The NCI (No Credit Incomplete) grade will be assigned only after consultation with the instructor and with his approval. The NC grade is NOT to be considered an incomplete unless specifically agreed upon as an incomplete in writing by the instructor and signed by both the instructor and the student BEFORE the end of the term in which it is given. Note the following dates that pertain to this class:

Last day to withdraw from a full-term class and receive an NC is 10-26-09 - faculty signature no longer required. Students who have questions about tuition and fees refund deadlines should contact the Office of Student Accounts at 303-556-6188.

Accommodations for Students with Disabilities:

Students who need an accommodation based on the impact of a disability should contact the instructor to discuss their specific needs. Students will need to provide the instructor with a disability verification letter from the Access Center before appropriate accommodations can be made. Failure to notify the instructor in a timely fashion may hinder the college's ability to assist students to successfully complete the course.

The Metropolitan State College of Denver does not discriminate on the basis of race, color, creed, national origin, sex, age, sexual orientation or disability in admission or access to, or treatment in, its educational programs or activities. Inquiries concerning Title VI, Title IX and Section 504 may be referred to Dr. Percy Morehouse, Director, Equal Opportunity, Metropolitan State College of Denver, 303.556.2939; or to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Suite 300, Denver, CO 80204. Discrimination based on disability in admission to, access to or operation of programs, services or activities of the college is prohibited by the Americans with Disabilities Act.

Academic Dishonesty:

Academic dishonesty is a serious offense at the College because it diminishes the quality of scholarship and the learning experience for everyone on campus. An act of Academic Dishonesty may lead to sanctions including a reduction in grade, probation, suspension, or expulsion. Academic dishonesty includes cheating, fabrication, plagiarism, submitting the same paper or work for more than one class, and facilitating academic dishonesty. For definitions and more information, see the Student Handbook which is available online through Metro-Connect.

Class Attendance on Religious Holidays

Students at Metropolitan State College of Denver (MSCD) who, because of their sincerely held religious beliefs, are unable to attend classes, take examinations, participate in graded activities or submit graded assignments on particular days shall without penalty be excused from such classes and be given a meaningful opportunity to make up such examinations and graded activities or assignments provided that advance written notice that the student will be absent for religious reasons is given to the faculty members during the first two weeks of the semester.

Nothing in paragraph one of this policy shall require MSCD faculty members to reschedule classes, repeat lectures or other ungraded activities or provide ungraded individualized instruction solely for the benefit of students who, for religious reasons, are unable to attend regularly scheduled classes or activities. However, presentations, critiques, conferences and similar activities involving individual students shall be scheduled to avoid conflicts with such students' religious observances or holidays provided that reasonable advance notice of scheduling conflicts is given to faculty members. Because classroom attendance and participation is an important aspect of learning, MSCD students should not register for courses if regularly scheduled classes or activities routinely conflict with their religious observances or holidays (e.g., conflicts resulting in weekly absences for an entire semester).

Any MSCD student who believes that an MSCD faculty member has violated this policy is entitled to seek relief under Section V of the MSCD Equal Opportunity Grievance Procedure.

Exams and Grades:

1. There will be 4 lecture exams for a total of 400 points. The exams are not cumulative. Lecture exams will consist of multiple choice, matching, and essay questions.
2. There will be 3 lab exams each worth 50 points (150 total). Lab exams will consist of short answer and identification questions. The lab, therefore, will be worth about 1/4th of your course grade.
3. The total number of points possible for the course is 550. Letter grades will be assigned on a percentage basis, as follows:
 - A = 495-550
 - B = 440-494
 - C = 385-439
 - D = 330-384
 - F = 329 or fewer points

Consistent and punctual attendance is strongly encouraged for those students who wish to successfully complete this course. Attendance will be taken regularly throughout the semester, and will be added in as a bonus at the end of the semester as follows: If you have no more than two absences you will have 1% added to your final grade (example: 79% plus 1% equals 80%. 78.5% plus 1% bonus point equals 79.5% which will be rounded up to 80%. 78.4% plus 1% bonus point equals 79.4%, which will not be rounded up to 80%.) If you are absent three or more times, you will receive no bonus points. To receive attendance credit, you must be in class on time, and must remain in class until the class is over. If you miss class, it is your responsibility to find out what you have missed, and get this information from another student.

4. There will not be any make-ups allowed except for extenuating circumstances. If this occurs, I must be notified in person or by phone message BEFORE the exam begins. Make-up exams may be essay tests.
5. Lab exam make-ups **MUST** be taken within one week of scheduled exam date. The same criteria for the lecture tests in #4 applies with lab exams.
6. The room door closes 15 minutes after the start of a class period on an exam day. No exam will be started after this time.
7. Cheating of any sort will result in a grade of F.

Campus Closure for snow days: Call 556-2401 for a recording to find out if the campus is closed.

**HUMAN ANATOMY & PHYSIOLOGY II
TENTATIVE LAB SCHEDULE**

Instructor: Dr. J. S. Simpson

Lab Text: Human Anatomy & Physiology Lab Manual
Elaine Marieb, Current Edition, **Cat Version**

Lab Week	Lab
Aug. 17, 19	Ex. 1,27
Aug. 24, 26	Ex. 29
Aug. 31, Sept. 2	Ex. 30
Sept. 7, 9	No Lab (Labor Day)
Sept. 14, 16	EXAM I
Sept. 21, 23	Ex. 32
Sept. 28, 30	Ex. 32
Oct. 5, 7	Ex. 33
Oct. 12, 14	EXAM II
Oct. 19, 21	Ex. 36, 38
Oct. 26, 28	Ex. 37
Nov. 2, 4	Ex. 40, 42
Nov. 9, 11	Ex. 41
Nov. 16, 18	Ex. 43, 44
Nov. 30, Dec. 2	EXAM III

